

South East Local Health Integration Network

Board of Directors Meeting No. 143

Monday December 12, 2016

Cardinal Room
South East LHIN Offices
71 Adam Street
Belleville, Ontario

MINUTES

Present: Donna Segal (Chair); Lois Burrows; Jack Butt **; Maribeth Madgett **; Chris Salt; Brian Smith (quorum); and Paul Huras (CEO)

Recorder: Jacqui Prospero

Regrets:

Guests: Sherry Kennedy (COO); Sara Brown (Interim Director, Corporate Services / Controller); Caitlin denBoer (Communications Lead); Cynthia Martineau (LHIN Renewal Lead); Larry Hofmeister (Director, HSP Funding & Allocations); Deb Goulden (Program Manager - HSD); Paula Heinemann (Director, Corporate Services / Controller); Steve Goetz (Director, Performance Optimization); and Janine DeVries (Board Coordinator)

****PHONE**

1. Call to Order, Chair's Remarks and welcome of guests.

The Chair welcomed board members, guests and members of the public to the meeting and called for order at 9:33 am.

2. Selection of Timer and Observer:

- a) Timer – B. Smith
- b) Observer – B. Smith

3. Conflict of Interest Declaration

All members confirmed no conflicts.

4. Consent Agenda:

- a. Monthly CEO Reports
- b. Board Correspondence
- c. Chairs Declaration
- d. Chairs Report
- e. Committee Summaries (added)

That the Consent Agenda items be approved as circulated.

**Moved by: L. Burrows
Seconded by: C. Salt
Carried – 2016-143-01**

5. **Approval of the Agenda**
That the Board Agenda be approved as amended.

Moved by: L. Burrows
Seconded by: C. Salt
Carried – 2016-143-02

6. **Approval of Minutes October 31, 2016 Board Meeting #142 (attached)**
That the Minutes of Monday October 31, 2016 Board Meeting #142 be approved as amended.

Moved by: L. Burrows
Seconded by: B. Smith
Carried – 2016-143-03

7. **Generative Discussion:**

a) **Patient Advisory Committee – 9:47 am**

- D. Segal noted for members that the board will speak no longer than 10 minutes on this item and as it is of a generative nature, no decision will be made.
- The following information was also shared:
 - New legislation will require the LHIN to create a committee of this kind; current legislation does not state to whom this committee will report (i.e.: corporate LHIN or to the Board, its membership component, etc.
 - Prior LHIN experience with Patient Advisory Committee's has shown that they provide valuable insight and guidance to the LHIN on a number of initiatives including the Health Care Tomorrow – Hospital Project, Clinical Services Roadmap and the Addictions and Mental Health Redesign.
 - J. Butt provided an update on the RPAC (HCT-HP) committee, including reference to how they provided direction to the overall structure and direction of that project for the improvement of the overall system to the benefit of the patient. It was noted that other organizations have seen the benefit from these types of committees including education, etc.; many members of these committees become ambassadors for the organization and the system.
 - There is a need to ensure that this new committee has a regional focus; perhaps with the need for the capacity to provide input / direction on a sector or Sub LHIN Regional basis ensuring that they are consulted at the start of any project / initiative which will help with the planning phase, etc.
 - Agenda topics would not be LHIN driven, but with input to and from the members themselves, the LHIN board and LHIN corporation.
 - Currently the LHIN has a Health Professional Advisory Committee (HPAC) and lessons from that committee have shown that the LHIN was presenting to this group, rather than having more open discussions driven by them.
 - Keep in mind the expectations – what are we asking them to do?

8. **Strategic Discussion:**

a. **Proposed Patients First – Bill 41 Update – 10:12 am**

- P. Huras provided a review of the briefing note which included a current status and next steps.
- The following information was also shared:
 - Bill 41 – Patients First Act passed third reading and Royal Assent last week.
 - At the local level discussions with the CCAC are going well; functional teams are in place including: Patient and Client Services, Human Resources and Labour Relations, Finance and Operations Support, Performance Management and Contracts, Knowledge Management and Information Technology, Communications, and Governance; organizational charts for the LHINs are being submitted to the MOHLTC late in December for approval; the new entity is also being asked to reduce the size of the LHIN operating budget and CCAC Administration operating budget by 8%; meetings and discussions with primary health care and public health agencies are moving forward to

ensure these entities are informed; clinical leadership recruitment will begin in January 2017; readiness has shifted due to timeframes flexing which will better address opportunities.

- It was noted that the Joint Governance Functional Team has begun meeting, both formally and informally, including reviews of committee structures, reporting requirements, communications with HSPs and clients.
- Board members expressed concern about trying to better understand the CCAC structure, specifically at the governance level around committees.

9. Fiduciary Discussion:

a. Kingston General Hospital – Stage 1-2 Submission (purchase and Installation of a Second Tertiary – based MRI) – 10:27 am

- P. Huras provided a review of the briefing note which included a purpose; executive summary; risks and a recommendation for the boards' consideration.

That the South East LHIN Board endorse the combined Stage 1-2 submission from Kingston General Hospital with the provision:

- a) The hospital will absorb any increased requirement for operating dollars (as a result of the proposed development) within its existing budget;**
- b) There will not be any negative impacts on patient services during and after the upgrade; and**
- c) The hospital will continue to work with the LHIN to provide updates on the contingency plan for the re-direction of patients when the existing MRI device is temporarily unavailable due to construction interferences.**

**Moved by: L. Burrows
Seconded by: B. Smith
Carried – 2016-143-04**

b. Amending Letter – Hospital Service Accountability Agreement (HSAA) – 10:29 am

- P. Huras provided a review of the briefing note which included a purpose; executive summary; risks; appendices and a recommendation for consideration.
- The following information was also shared:
 - Indicators / targets are currently set provincially by the MOHLTC, whereas in the past the LHINs would negotiate targets for their region; there is no expectation that the targets will change; there is always an opportunity for MOHLTC to add additional targets.

That the Board of the South East LHIN approve the proposed H-SAA Amending Agreement, effective April 1, 2017, and the associated amendment to the 2008/17 H-SAA by extending its term to March 31, 2018, and by replacing the 2016/17 Schedules with 2017/18 Schedules.

**Moved by: C. Salt
Seconded by: B. Smith
Carried – 2016-143-05**

c. Ministry / LHIN Accountability Agreement (MLAA) – Indicators – Review Part A – Provincial Reporting Requirements –

- Members agreed to defer this discussion to the February 2017 meeting of the board.

RECESS – 10:43 am – 10:54 am

d. Chair's Update – 10:54 am

- D. Segal noted for members that Chairs PAN LHIN meetings with the Deputy Minister are continuing regularly; the governors are focusing on the creation of the shared services organization and the governance required for it.
- P. Huras and D. Segal met with MPPs by party affiliation; on November 23rd in Toronto, unfortunately MPP Todd Smith was not available for the event; the main topic of discussion was the Proposed Bill 41 Patients First.

e. Community Engagement – Board Member Updates – 11:57 am

- L. Burrows attended the Kingston General Hospital funding announcement; also attended the Health City event in Kingston which had a large vendor section, attendance at this event was clearly in opposition to Bill 41; P. Huras spoke during a panel on Bill 41 specifically; L. Burrows also attended the Providence Care new hospital opening.
- B. Smith took part in the Belleville consultation on sub regions where a large number of physicians were in attendance; C. Martineau was in attendance for P. Huras and provided a comprehensive presentation followed by discussion and Questions / Answers, it appeared that the attendance was focused on wanting to learn more about Bill 41 versus opposition to it.
- C. Salt attended the Belleville consultation of sub regions.
- J. Butt attended the sub region consultation in his area; as well as MPP Clark's Seniors Summit (November 04) which addressed the overall needs of the community versus just a need for Long-Term Care Homes (LTCH; Brockville is developing an age friendly community which is being designed to service seniors in / around LTC needs.
- M. Madgett attended the Eastern Governance Forum on behalf of J. Butt, the event was well attended.

f. Governance / Nominating Committee – 2017 Board Meeting Dates – 11:06 am

- B. Smith provided a review of the briefing note which included a purpose; executive summary; risks; attached appendices and a recommendation for meeting dates for consideration.
- The following information was also shared:
 - Board members briefly discussed the choice of either August 21 or August 28.

That the recommendation from the Governance / Nominating Committee for the approval of the 2017 Board Meeting Schedule be approved as amended to reflect an August Board meeting on Monday August 21, 2017.

**Moved by: B. Smith
Seconded by: L. Burrows
Carried – 2016-143-06**

g. Governance / Nominating Committee – Recommendation for change in Policy 2.4 – Travel and Reimbursement – Board Operations – 11:09 am

- B. Smith provided a review of the briefing note which included a purpose; executive summary; risks; attached appendices and a recommendation for consideration.
- The following information was also shared:
 - Members noted that in the past this policy was not consistently applied and these changes will help to ensure application is consistent going forward.

That the Governance / Nominating Committee recommend to the South East LHIN Board of Directors that Policy 2.4 – Travel and Reimbursement (Board Operations) be amended to reflect the payment to Committee Chairs of one ½ per diem for each month in which a Committee meeting is held.

**Moved by: B. Smith
Seconded by: L. Burrows
Carried – 2016-143-07**

h. CEO Discussion Report – 11:13 am

- P. Huras provided an overview of the report which included:

a) Health Care Tomorrow

- i. Hospital Project – there have been challenges maintaining pace of the initiative; however the project secretariat has now been re-established and a better clarification at the SECHEF table is happening; centers of excellence could be considered through the HAY Group Report that was provided to the SECHEF group; there is concern around resourcing and the intensity that these types of initiatives draw on health service providers and the LHIN; there will be an ask to MOHLTC to help drive the changes needed in the system, better supporting the involved organizations and the LHIN; adjustments to the funding formula will see a positive affect to SE LHIN hospitals this year, however projections for next year cannot be confirmed, but appear positive; adjustments to Quinte Health Care (QHC) will not have a positive long term effect on the organization, though, they do address the short term issue.
 - ii. Addictions and Mental Health Redesign – no questions or comments at this time.
 - iii. SHiiP - no questions or comments at this time.
- b) QHC Service Delivery Change Request** – a good announcement; part of the LHIN due diligence is to flesh out the effectiveness of these requests; there a need to track these changes that are system related (i.e.: integration / working together – annual report / IHSP progress).
- c) Auditor Generals’ Report – Progress / Improvement Update** – there is a PAN LHIN group that is taking on the lead for items related to these recommendations and we will likely see an update from them in the future.
- d) Communications Update** - no questions or comments at this time.
- e) Assisted Living Evaluation and Capacity Update** – at this time the evaluation is not addressing inter agency cooperation; however patient input is not as detailed as it could be (i.e.: specific to the program); efficiency is measured and captured in the utilization of resources section; the need to have a “story” told once is important, however this is a need that will likely be addressed at the provincial level; it is important in the summation report to ensure that policy / regulations that are having a negative impact on the system and / or patient be clearly referenced in the risk section.

That the CEO Discussion Report be accepted as circulated.

Moved by: J. Butt
Seconded by: M. Madgett
Carried – 2016-143–08

That the board consider matters of public interest regarding Approval of In Camera Session Minutes; Organizations Under Performance Improvement Plans (PIP) / Review; Behavioural Support Office (BZSO) Funding for South East LHIN; Addiction and Mental Health Services (AMHS) and Redesign Spending; Proposed Patients First – Bill 41 Update; 2016-17 One Time Funding Allocation for MLPA Targeted Volumes and the CEO Succession Plan Update pursuant to ss 9(5) of the Local Health Systems Integration Act 2006 s.9 (5).

Moved by: C. Salt
Seconded by: B. Smith
Carried – 2016-143–09

10. In-Camera Session – 11:40 am

That the Chair rise and provide a verbal report from the In Camera Session including Approval of In Camera Session Minutes; Organizations Under Performance Improvement Plans (PIP) / Review; Behavioural Support Office (BZSO) Funding for South East LHIN; Addiction and Mental Health Services (AMHS) and Redesign Spending; Proposed Patients First – Bill 41 Update; 2016-17 One Time Funding Allocation for MLPA Targeted Volumes and the CEO Succession Plan Update.

Moved by: B. Smith
Seconded by: C. Salt
Carried – 2016-143–16

11. Date, time and location of next meeting:

Determined at this meeting as Monday January 30, 2017 - SE LHIN Offices & OTN Site TBD

Future meetings:

February 2017 – TBD
March 2017 – TBD
April 2017 – TBD
May 2017 – TBD

12. Timer & Observer – Notwithstanding a very heavy agenda, including the webinar on the Patient's First Act from Dr. Bob Bell, the Board managed to complete the meeting on time. A complete review of the formation of Board agenda's and what is brought forward for the Board's consideration etc. will be carried out via the Governance Committee, followed by recommendations to the Board to streamline various processes. Lots of good discussion and participation by all Board members and staff. A presentation on the "Addictions and Mental Health Investment Overview" was well received and appreciated by the Board, recognizing the significant success this investment has achieved for mental health services in the southeast region.

13. Adjournment

That the meeting be adjourned at 4:15 pm

Moved by: M. Madgett

NOTED DEPARTURES:



Meeting Chair:

Donna Segal

Secretary:



Paul Huras